

**DIVISION OF HEALTH SERVICES REGULATION
RHODE ISLAND BOARD OF RADIOLOGIC TECHNOLOGY**

**3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND**

**FRIDAY, DECEMBER 5, 2014
8:30AM**

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

**Peter Evangelista, MD
Holly Haczynski, RTT
Carol Kut, RTRM
Mark Kershaw**

STAFF MEMBERS IN ATTENDANCE

Robert O'Donnell, MS

OTHERS IN ATTENDANCE

No public member attended meeting

1. Establishment of a Quorum

A meeting of the Rhode Island Board of Radiologic Technology was held on Friday, December 5, 2014, at the Rhode Island Department of Health, Conference Room # 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:30AM on a motion by Peter Evangelista, MD, and seconded by Carol Kut, RTRM. Motion carried.

2. Presentation of the October 10, 2014 Open Session Meeting Minutes

Motion was made by Carol Kut, RTRM, and seconded by Peter Evangelista, MD, to accept the Open Session minutes of October 10, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Mangers Report

- Application Review Process**

Robert O'Donnell advised the Board that the Department has requested the name of two Board members whom would be responsible for the review of complete applications in the interim of scheduled Board meetings. The Board voted unanimously to nominate Carol Kut, RTRM, for the primary and Holly Haczynski, RTT, as secondary to review applications to accommodate the needs of applicants and prospective employers.

Applications that require further clarification of credentials will be deferred to the next scheduled board meeting for review by the board.

4. New Business

- **Review and Approval of Applicant for: Yuland Ear - Radiographer**

Motion was made by Carol Kut, RTRM, and seconded by Peter Evangelista, MD, to approve the above application. The Board voted unanimously to approve. Motion carried.

5. Motion to adjourn to Closed Session

Motion was made by Holly Haczynski, RTT, and seconded by Mark Kershaw to adjourn to Closed Session at 9:00AM. The Board voted unanimously to approve. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be

held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

6. Motion to return to Open Session

Motion was made by Carol Kut, RTRM, and seconded by Peter Evangelista, MD, at 9:30AM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. The Board voted unanimously to approve. Motion carried.

7. Final Actions on all votes taken in Closed Session

The Board reviewed two (2) cases: One (1) case was determined to have No Unprofessional Conduct and One (1) case of No Unprofessional Conduct with a Letter of Concern.

8. Adjournment

Motion was made by Mark Kershaw and seconded by Carol Kut, RTRM, to adjourn at 9:30AM. Motion carried as the Board voted unanimously to adjourn.

Respectfully submitted,

Robert E. O'Donnell, Jr.
Board Manager